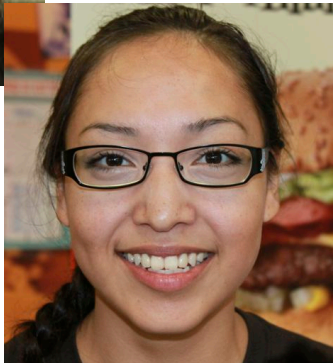


Program Objectives

- ✓ Help participants find appropriate job opportunities
- ✓ Essential Skills enhancement
- ✓ Create resumes and cover letters that get attention
- ✓ Job Coaching to assist workers in career training
- ✓ Life Skills to get you prepared for new employment



Aboriginal Training and Employment Centre

Increase your skills for today's employment demands.
We will assist you with your employment goals and help you find job opportunities that match your skills and interests

ATEC is delivering an innovative employment readiness program to Aboriginal job seekers that will be customized to meet the needs of employers and our learners.

ATEC is pleased to be part of the
Shuswap Nation Tribal Council



ABORIGINAL TRAINING AND
EMPLOYMENT CENTRE



EMPLOYMENT READINESS PROGRAM

144 Briar Avenue Kamloops, BC
250-554-4556

Did you know there are nine essential skills that employers look for?

We will have you complete an assessment of Workplace Essential Skills to determine your career employment potential. From there we can then coordinate work placements that match your skill sets. To assist you on your path to employment we may suggest upgrading and specific training to help you with your career goals.

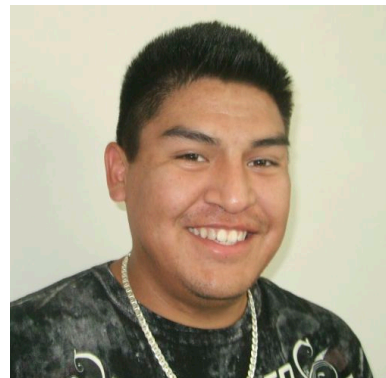


For more information about the next start date please call 250-554-4556

We provide training with a focus on the nine essential skills that will help increase your skills together with selected certifications to help you launch your career.

The nine essential skills:

- Reading Text
- Document Use
- Numeracy
- Writing
- Oral Communication
- Working with others
- Continuous Learning
- Thinking Skills
- Computer Use



The Employment Readiness Program is designed to assist you in matching your skills and abilities to a sustainable occupation. Training is also available.

Training certificates may include:

- Occupational First Aid with transportation endorsement
- Food Safe
- Cashier Training
- Working in confined spaces
- Job Safe
- WHMIS

Other training will include:

- Resumes to land the interview
- Interview skills
- Job maintenance
- Computer Skills
- Learning the hidden job market
- National Occupation Classification