



# Shuswap Nation Tribal Council

## Prep Cook

### Internal/External Posting

The Shuswap Nation Tribal Council, also known as the SNTC, was formed in 1980 as an effort of the Secwepemc chiefs to advance the issues of aboriginal rights. We are looking for a dynamic individual to fill the position of Prep Cook to carry out and assist with the operations of the RiverFresh kitchen tasks in a friendly, courteous and helpful manner.

#### **The Position:**

The Shuswap Nation Tribal Council is looking for a dynamic individual for the position of Prep Cook. The Prep Cook will provide assisting support to RiverFresh Chef and Manager. The position will be permanent full time.

#### **Relevant Knowledge and Abilities**

- Knowledge of health and safety rules in a kitchen
- Food handling and preparation knowledge an asset
- Ability to stay professional and positive under pressure
- Team player and good communication
- 'GREAT' Customer service skills
- Ability to follow directions and completing tasks in a timely manner
- Must have knowledge of maintaining clean and orderly kitchen
- Ability to read order slips and receive verbal instructions as to food required by customer
- Ability to prepare and cook food accordingly to instructions
- Ensure all food and other items are stored properly

#### **Requirements and Qualifications:**

- Proven experience cooking or prep experience in a full-service restaurant an asset
- Training from culinary school will be an asset
- Available to work various shift, including weekends and evenings if required
- Must be able to perform repetitive tasks and work that may be physically challenging: Lifting 50 lbs
- Must skill set of paying attention to detail and must be highly organized
- Prepare cooking ingredients on shelves to be easily accessible  
Label and stock all ingredients on shelves and in refrigerator
- Adhere to cost control guidelines
- Maintain quality and speed of production

In accordance with the SNTC Human Resource Policy, the first priority will be to hire qualified persons of Secwepemc ancestry. Pursuant to the Aboriginal Employment Preferences Policy within the Canadian Human Rights Act, preference may be given to applicants of Aboriginal ancestry.

If you are interested in a career like this with a great organization, please submit your resume, cover letter, and references (saved as one Word document) referencing **RiverFresh** in the email subject line, by email to [rfdirector@shuswapnation.org](mailto:rfdirector@shuswapnation.org) by **Aug 30 2018 , noon**

The Shuswap Tribal Nation Council thanks all applicants for their interest, however only those selected for an interview will be contacted.