



# Shuswap Nation Tribal Council

## Governance Post-Secondary Summer Student

### External Posting

The Shuswap Nation Tribal Council, also known as the SNTC, was formed in 1980 as an effort of the Secwepemc Chiefs to advance the issues of aboriginal rights. As an organization, it works on matters of common concern, including the development of self-government and the settlement of the aboriginal land title question. The SNTC also provides technical support to member communities to improve services in health, child welfare, employment and training, research on traditional territories, and community development.

#### The Position:

The Shuswap Nation Tribal Council is looking for a dynamic individual for the position of a Summer Student to assist the Governance team. Under the direct supervision of the Language & Culture Manager, the summer student will work directly with the Governance team, providing administrative support with the day-to-day operations in a friendly, courteous, and helpful manner. The position will give the students the opportunity to acquire a diverse range of knowledge in the Secwépmc Language, Law & Culture through mentorship. The student will gain rich knowledge in nation building and how important it is to sustain our land, laws, language & culture in our everyday work. Candidate must meet ASETS requirements.

#### Relevant Knowledge and Abilities

- Excellent verbal and written communication skills.
- Ability to follow instructions and manage time.
- Ability to work independently and as part of a team.
- Ability and willingness to participate in ceremony and traditional practices.
- Ability to adhere to all safety regulations.
- Demonstrate and apply guided approaches to daily tasks.
- Demonstrated commitment to care for self, others, community, and Nation.
- Possess great written and oral communication skills.

#### Requirements and Qualifications:

- Must be 15 years of age
- Must be a full-time post-secondary student returning to school full time in the fall.
- Must be unemployed or underemployed.
- Must have basic computer, social media, and online meeting platform experience.
- Must have a valid social insurance number.
- Access to reliable transportation to and from work
- Must meet with an ASETS employment or outreach worker upon hiring.
- Maintains confidentiality of professionally acquired information.
- Performs all duties in accordance with SNTC policies, standards, and procedures.

In accordance with the SNTC Human Resource Policy, the first priority will be to hire qualified persons of Secwepemc ancestry. Pursuant to section 41 of the BC Human Rights Code, preference may be given to applicants of Aboriginal ancestry.

If you are interested in the Summer Student position with a great organization, please submit your resume, cover letter, and references (saved as one Word document) referencing **Post-Secondary Student** in the email subject line, by email to [langcoordinator@shuswapnation.org](mailto:langcoordinator@shuswapnation.org) by **May 31, 2021**. *The Shuswap Nation Tribal Council thanks all applicants for their interest, however only those selected for an interview will be contacted.*